

Cayce Historical Museum Commission May 3, 2023 Meeting Minutes

The May 3, 2023 meeting of the Cayce Historical Museum Commission (CHMC) was held in the Cayce Visitors Center. The meeting was convened at 4:00 by Chair, James Stewart. The following individuals attended the meeting:

Name	Status
Archie Moore	Commissioner
Mary Sharpe	Commissioner (Excused Absence)
James Stewart	Commissioner (Chair)
A.G. Dantzler	Commissioner
Charlita Earle	Commissioner
Pamela Sulton	Commissioner
Garrett Creasman	Commissioner (Excused Absence)
David Brinkman	Commissioner
Marcy Hayden	Commissioner
Andy Thomas	Cayce Museum Curator
Mike Conley	Assistant City Manager

Upcoming Events:

5/10 Legends of Cayce Event
5/27 CMC Strategic Planning Retreat (TBA)
6/3 Public Archeology Day
9/20 SC Federation of Museums Reception (TBA)

Invocation: Commissioner Dantzler

Action Items:

Museum Fees
Strategic Planning
Old State Road NRHP Nomination Committee

April Meeting Minutes:

The Commission reviewed the previous meeting minutes. Commissioner Moore asked that include the paved portion of Old State Road under the report section. Vice Chair Sulton motioned that the meeting minutes be accepted and Commissioner Earle seconded the motion, and the minutes were approved.

Museum Staff Report:

Updates:

Crescent Roofing has completed the cabin roof. The African American exhibit is moving forward with finishing the panels for the exhibit and purchasing a display case. Cliff Spring completed interviews with five (5) “legends” for the Legends of Cayce event and for use in multimedia display for exhibit. The locks for the Firehouse have been replaced and research is being done to determine additional cameras for the outside areas of the museum. Several individuals and organizations have been contacted regarding the Guinyard Park House and tours. Unfortunately, at this time no one is available to assist with this project with the appropriate expertise. The Quarry presentation was well attended and may do more collaboration with them for future events and tours. Public Archaeology day will be held on June 3rd from 9am-3pm on the grounds of the Museum. Shovel testing has already been conducted by the Archaeology Society of SC-Midlands Chapter and will continue with additional work to document the archaeology of the Museum grounds. The Public Archaeology day is open to the public, free and will have children’s activities.

New Information:

- The SC Federation of Museums would like to host a reception at the Cayce Museum on Sept. 20th, 2023 from 5pm-6:30pm. This would be similar to the reception hosted last year for the Museum Directors Organization and will include music, bar and food. Mr. Thomas asked the Commission to take this item into consideration for approval. Commissioner Moore made a motion that the Cayce Museum host the event and it was seconded by Vice Chair Sulton. The motion passed.

New Acquisitions:

- The presenters from the Quarry lecture have offered to donate scrapbooks from the quarry with historical significance to Cayce and the surrounding area.

Committee Reports:

- The Old State Road National National Historic Register Committee reported that the project for Old State Road is moving forward with the research of maps and photos.. Commissioner Moore said that additional pictures need to be taken and has someone

donating time to cover the area with a drone. Chair Stewart said that he would assist with the project with maps and suggested also utilizing the county tax maps. Jeff is working on a “white paper” for the narrative.

Ongoing Business:

- The Committee for Strategic Planning is moving forward with planning a retreat tentatively scheduled for May 27th. The Innovation Center is available on this date, but a facilitator has not been confirmed. Tom Vismore, Mr. Chapman and the Weathers Group are in consideration currently and the Committee is awaiting their availability. Chair Stewart asked for Commissioners to consider additional dates through the summer months.
- The Fees Committee created a handout with pricing and rules for renting the Museum space. Due to the absence of both committee members, this handout is for information only and will be revisited at the next meeting.
- Christmas in Cayce event planning is beginning. Vice Chair Sulton has reviewed ideas and past programs with the Chair and Museum staff in addition to touring the Museum grounds. To improve this year's Christmas festivities, it is suggested that we utilize more of the outdoor areas, the front of the Museum and add better signage. Additionally, reenactors will need scripts and more organization to provide visitors with the most interaction. A committee has not been developed yet, but will be established by the June meeting.

New Business:

- Historical marker “grant” guidelines and budget need to be established as part of the ongoing work of the Museum in the community. In the past we have had several requests, but no guideline regarding which items will be approved and what the budget is for each. This item will be revisited at the next meeting in June.
- Museum Operational Budget-According to Mr. Conely, the Museum does not currently have an operational budget and other commissions do not have a budget. Chair Stewart has requested that this be considered. Mr. Conely said that it would need to be a City policy and considered on a case-by-case basis. Vice Chair Sulton said that she would also like the Commissioners to have more knowledge regarding the 12,000 Year History Park and be at the table for these discussions. Mr. Thomas and staff are currently working on this, but as of now it is not fully part of the work of this Commission and should be. This topic will be revisited.
- Cayce Historic Foundation is now incorporated and has a “draft by-laws.” The organization is not considered functioning and does not have officers. Vice Chair Sulton, Commissioner Hayden and Chair Stewart volunteer to serve on the Board of Directors, but are actively seeking individuals outside of the Museum Commissioners to serve. Updates on the progress will be reported to the Commission

Having no further business, Vice Chair Sulton motioned for the meeting to adjourn. The motion was seconded by Commissioner Earle and the meeting was adjourned at **5:06PM.**