

Mayor Elise Partin	Mayor Pro-Tem James E. Jenkins	Council Members Phil Carter Ann Bailey-Robinson Tim James	City Manager Tracy Hegler	Assistant City Manager James E. Crosland
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**City of Cayce
Regular Council Meeting
Tuesday, November 10, 2020 at 6:00 p.m.
Cayce City Council is currently meeting virtually via Zoom.
Please use one of the following methods to attend the Council Meeting:**

Virtual Attendance, click
<https://us02web.zoom.us/j/81085720618?pwd=MWFRemJwNnlCcm8xMzkvUG5GWkhBdz09>

or
Telephone: 1-929-205-6099
Meeting ID: 810 8572 0618
Passcode: 844508
caycesc.gov

I. Call to Order

- A. Invocation and Pledge of Allegiance
- B. Approval of Minutes
October 6, 2020 Regular Council Meeting
October 21, 2020 Public Hearing and Regular Council Meeting
November 2, 2020 Special Council Meeting

II. Public Comment Regarding Items on the Agenda

Special Note: Anyone wishing to speak to Council about an item not on the agenda will need to call the City Clerk at 803-550-9557 by 12:00 p.m. the Friday prior to the Council Meeting. Anyone wishing to speak on an item on the Agenda will need to call the City Clerk at 803-550-9557 by 11:00 a.m. the day of the Council Meeting.

III. Ordinances

- A. Discussion and Approval of Ordinance 2020-35 Amending the City Business License Ordinance to Provide a Specific Business License Tax for Certain Special Event Promoters – Second Reading
- B. Discussion and Approval of Ordinance 2020-36 Amending, Repealing, and Replacing Section 28-81 of the City Code Concerning Noise – Second Reading
- C. Discussion and Approval of Ordinance 2020-37 Amending Zoning Map and Rezoning Property Located on Slann Drive (TMS-004652-08-024) from PDD to RS-3 – First Reading
- D. Discussion and Approval of Emergency Ordinance 2020-38 Amending Emergency Ordinance 2020-31 Concerning Electronic Meetings and Related Measures for City Boards and Commissions so as to Extend the Ordinance Expiration Date

IV. Discussion Items

- A. Discussion and Approval of Bid Award for a Dump Truck for the Utility Department

V. City Manager's Report

VI. Committee Matters

- A. Approval to Enter the following Committee Approved Minutes into the City's Record
 - Planning Commission – February 24, 2020
 - Planning Commission – June 15, 2020
 - Planning Commission – July 20, 2020
 - Zoning Board of Appeals – February 25, 2020
 - Zoning Board of Appeals – June 15, 2020
 - Zoning Board of Appeals – September 21, 2020
 - Museum Commission – October 7, 2020
- B. Appointments and Reappointments
 - Museum Commission – Two (2) Positions
 - Public Safety Foundation – Four (4) Positions

VII. Council Comments

VIII. Executive Session

- A. Receipt of legal advice relating to claims and potential claims by and against the City and other matters covered by the attorney-client privilege
- B. Personnel Matter – City Manager's Annual Evaluation and Salary Review

IX. Reconvene

X. Possible Actions by Council in follow up to Executive Session

XI. Adjourn

SPECIAL NOTE: Upon request, the City of Cayce will provide this document in whatever form necessary for the physically challenged or impaired.



Mayor Elise Partin	Mayor Pro-Tem James E. Jenkins	Council Members Ann Bailey-Robinson Phil Carter Tim James	City Manager Tracy Hegler	Assistant City Manager James E. Crosland
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**City of Cayce
Regular Council Meeting
October 6, 2020**

A Regular Council Meeting was held this evening at 6:00 p.m. via Zoom video and conferencing software. Those present included Mayor Elise Partin and Council Members Tara Almond, Ann Bailey-Robinson, Phil Carter, and James Jenkins. City Manager Tracy Hegler, Assistant City Manager Jim Crosland, Municipal Clerk Mendy Corder, IT Director Jamie Beckham and City Attorney Danny Crowe were also in attendance.

Mayor Partin stated that City Hall was currently closed to the public but there was a special occasion that night so she and Ms. Corder were meeting from Council Chambers and the rest of Council and staff were meeting virtually via Zoom. Mayor Partin asked if members of the press and the public were duly notified of the meeting in accordance with the FOIA. Ms. Corder confirmed they were notified. Mayor Partin stated that the meeting was being recorded through Zoom. She stated that the public was provided a call in number to be able to follow all of the City business as normal. She asked any caller to mute their audio so there would not be any feedback. She stated that the meeting organizer was also able to mute calls. Mayor Partin stated that the public could speak on any item on the agenda if they prearranged speaking with the City's Municipal Clerk.

Call to Order

Mayor Partin called the meeting to order and Council Member Bailey-Robinson gave the invocation. Mayor Partin led the assembly in the Pledge of Allegiance.

Oath of Office

B. Oath of Office Administered by Sheriff Leon Lott
Office of Council Member District 1

Sheriff Lott administered the oath of office to Council Member-elect Tim James who was recently elected to office. Council Member James then joined Mayor Partin at their seats at the dais.

Approval of Minutes

Council Member Jenkins made a motion to approve the September 16, 2020 Regular Council Meeting minutes as written. Council Member Bailey-Robinson seconded the motion which was unanimously approved by roll call vote.

Public Comment Regarding Items on the Agenda

Public Comment Regarding Items on the Agenda

No one signed up for Public Comment.

Resolutions and Ordinances

A. Consideration and Approval of Resolution Congratulating Ms. Judy Hall on Her Retirement

Council Member Jenkins made a motion to approve the Resolution. Council Member James seconded the motion which was unanimously approved by roll call vote. Mayor Partin stated that Ms. Hall was attending the meeting via the telephone so she could hear everything being said. Mayor Partin read the Resolution which stated that Ms. Judy Hall was a lifelong resident of the City and in 1979, she began her career with the City of Cayce through the Comprehensive Employment and Training Act which assisted young adults with job training. She started her career as a Light Equipment Operator and was promoted often over the years, ending her career with Cayce as the Administrative Coordinator for the Utility Department.

Ms. Hall is a notary public and has earned her backflow prevention certification. She and the Utilities Administration Department were awarded the 2000 Sunrise Award. The City's Sunrise Award recognizes the City service area that best demonstrates an exceptional and consistent commitment of professional service to the City's citizens. Judy Hall was also chosen as the 2005 Employee of the Year. The recipient of this award is chosen by his or her peers. One of Judy Hall's co-workers wrote in their nomination of Ms. Hall that "Judy is what every employee should be. She is always at work with a cheerful attitude. You are greeted with a good morning and she has been a good friend providing support to those in need." Another co-worker wrote "Judy has the awesome responsibility of working with her peers as well as the City's customers to make sure the Utilities Department runs smoothly and customers are treated efficiently and with care. Whether it is the Water Plant, the Wastewater Plant, the Field Crew, or the administration of the department, Judy is always willing and ready to do a professional job." nothing could more aptly sum up Judy Hall's level of professionalism and dedication to the City of Cayce and its success than learning that she has kept a thorough, in-depth and updated journal of her work, with the express intention of turning it over to her successor deeply dedicated to her community as a lifelong resident of Cayce, Judy Hall attends Mt. Zion Baptist Church in Cayce. She is the daughter of Bobby and Luvenia West, and is married to Reginald Hall with whom she has two sons, Eric and Jonathan, and eight grandchildren; Cayce City Council, in Council Session duly assembled, joins in recognizing Judy Hall for her 41 years of service to the City of Cayce and congratulate her on her retirement, and wish her well in her future endeavors.

Ms. Hall thanked Council for the Resolution and stated it was truly an honor that she was not expecting. She stated she was very grateful and thanked everyone and stated that was from her heart. She stated that she was going to miss her Cayce family who was always there for her through the good and bad times in her life. Mayor Partin stated that Ms. Hall was the second longest serving staff member of the City of Cayce. She stated that her service was amazing and she would always have a family at the City.

B. Consideration and Approval of Resolution Approving Financing Terms for Sanitation Automated Side Loader Lease Purchase

Ms. Hegler stated that Council approval was needed for a Resolution authorizing and approving financing through a lease/purchase and awarding of the lease/purchase contract to a financial institution for an automated side loader for the Sanitation Department. She stated that the sanitation truck was approved for lease purchase by Council in the 2019-2020 Fiscal Budget and the vehicle was being built since that time. She stated that the total value and thus financing for the equipment totaled \$251,595.

Ms. Hegler stated that staff contacted ten financial institutions who handle lease/purchase contracts and asked for financing proposals for the equipment based on the purchase price and the City received two (2) responses. She stated that First Community Bank quoted a three (3) year contract at 1.25% fixed or a four (4) year contract at 1.50% fixed and United Bank quoted a three (3) year contract at 2.85% or a four (4) year contract at 2.99% fixed. She stated that a third vendor responded that they were not going to provide a quote. The City did not receive feedback from the remaining financial institutions that were contacted. Ms. Hegler stated that if the City approved the First Community Bank quote, annual payments (with no down payment) would be \$85,514 annually for three (3) Years at 1.25% and \$64,872 annually for four (4) Years at 1.50%. She stated that the payments shall be monthly in arrears.

She stated that staff recommended that the lease/purchase contract be awarded to First Community Bank for a three (3) year term contract at 1.25% with annual payments in arrears of \$85,514 for principal and interest. She stated that it was also recommended that Council approve a "Resolution Approving Financing" through First Community Bank and the City Manager be authorized to execute the contract documents.

Council Member Carter made a motion to approve the lease/purchase contract be awarded to First Community Bank. Council Member Bailey-Robinson seconded the motion which was unanimously approved by roll call vote.

Council Member Carter made a motion to approve the Resolution approving financing through First Community Bank and the City Manager be authorized to execute the contract documents. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote.

**C. Discussion and Approval of Emergency Ordinance 2020-32 Amending
Emergency Ordinance 2020-29 to Further Extend the Expiration Date on the
Suspension of Certain Prohibitions on Temporary Signs**

Council Member James made a motion to approve Ordinance 2020-32. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote.

**D. Discussion and Approval of Emergency Ordinance 2020-33 Amending
Emergency Ordinance 2020-30 Requiring Individuals to Wear Face
Coverings in Certain Circumstances, and Matters Related Thereto**

Council Member Jenkins made a motion to approve Emergency Ordinance 2020-33. Council Member James seconded the motion. He asked if this was the second extension of the face covering Ordinance and if it expired on the 61st day. Mayor Partin stated that was correct. She stated that she had talked to Mr. Tod Augsburger, the President and CEO of Lexington Medical Center, who stated that people needed to wear masks and that it did make a difference. She stated that he said we were not across the finish line yet but would get there and everyone wearing masks would get us there. Mayor Partin called the question which was unanimously approved by roll call vote.

**E. Discussion and Approval of Ordinance 2020-34 Amending Sec. 2-225 of the
City Code Concerning Attendance of Volunteer Members of City Boards,
Commissions and Committees – First Reading**

Ms. Hegler stated that the amendment updated the City's current Ordinance regarding attendance of City Committee and/or Board members and changed the amount of meetings that could be missed and made missing that number of meetings an automatic vacation of that position with a few exceptions from Council.

Council Member Jenkins made a motion to approve Ordinance 2020-34 on First Reading. Council Member James seconded the motion which was unanimously approved by roll call vote.

Committee Matters

**A. Approval to enter the following Committee approved Minutes into the City's
Record
Cayce Municipal Election Commission – September 22, 2020**

Council Member Carter made a motion to accept the Committee approved Municipal Election Commission minutes into the record. Council Member Bailey-Robinson seconded the motion which was unanimously approved by roll call vote.

**B. Appointments and Reappointments
Events Committee – Three (3) Positions**

Council Member Jenkins made a motion to appoint Ms. Dwede Dennis, Mr. Jonathan Palance and Ms. Brianne Siciliano to the Events Committee. Council Member Carter seconded the motion which was unanimously approved by roll call vote.

C. Appointment of Council Member to Cayce Beautification Foundation

Council Member Carter made a motion to appoint Council Member Bailey-Robinson to the Beautification Foundation. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote.

City Manager's Report

Ms. Hegler stated that the City's harvesting project was postponed until the spring because the conditions were wet and the ground saturation was a concern for the consultant. She stated that Shelly Smith was hired as the City's new Business License Specialist and she started the previous week. She stated that the City's Grease & Septage Facility was doing really well. She stated that they had continuously had profitable months well above and beyond expectations.

Council Comments

Council Member Carter stated that Council Member Almond would be missed and wished her luck. Council Member Jenkins congratulated Council Member James on winning the election and wished him well with his seat on Council. Council Member Bailey-Robinson congratulated Council Member James as well. Council Member James thanked Council and sated he looked forward to working with them.

Executive Session

- A. Receipt of legal advice relating to claims and potential claims by and against the City and other matters covered by the attorney-client privilege
- B. Personnel Matter – Discussion of City Manager's Upcoming Annual Evaluation

Mr. Crowe stated there was not anything to be discussed under Executive Session Item A but there was for Item B. Council Member Jenkins made a motion to move into Executive Session. Council Member James seconded the motion which was unanimously approved by roll call vote.

Reconvene

After the Executive Session was concluded, Council Member Jenkins made a motion to reconvene the Regular meeting. Council Member James seconded the motion which was unanimously approved by roll call vote. Mayor Partin announced that no vote was taken in Executive Session other than to adjourn and resume the Regular meeting.

Possible Actions by Council in follow up to Executive Session

No action was taken in follow up to Executive Session.

Adjourn

Council Member James made a motion to adjourn the meeting. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote. There being no further business, the meeting adjourned at 6:50 p.m.

Elise Partin, Mayor

ATTEST:

Mendy Corder, CMC, Municipal Clerk



Mayor Elise Partin	Mayor Pro-Tem James E. Jenkins	Council Members Ann Bailey-Robinson Phil Carter Tim James	City Manager Tracy Hegler	Assistant City Manager James E. Crosland
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**City of Cayce
Public Hearing and Regular Council Meeting
October 21, 2020**

A Public Hearing was held this evening at 5:00 p.m. via Zoom video and conferencing software to obtain public comment on the establishment of a new fee related to holding a special event in the City of Cayce and new fee amount. Those present included Mayor Elise Partin and Council Members Ann Bailey-Robinson, Phil Carter, Tim James and James Jenkins. City Manager Tracy Hegler, Assistant City Manager Jim Crosland, Municipal Clerk Mendy Corder, Planning Director Carroll Williamson, IT Director Jamie Beckham and City Attorney Danny Crowe were also in attendance. Mayor Partin asked if members of the press and the public were duly notified of the meeting in accordance with the FOIA. Ms. Corder confirmed they were notified. Mayor Partin stated that the meeting was being recorded via Zoom.

Opening Statement

Mayor Partin stated that pursuant to Section 6-1-80 and Section 6-1-330 of the SC Code of Laws, public notice was hereby given that the City of Cayce Council would hold a Public Hearing on the establishment of a new fee related to holding a special event in the City of Cayce and new fee amount.

Public Testimony

Mayor Partin asked if anyone on the phone call wished to speak. She stated that all the callers had been unmuted and if anyone wished to speak on the special event fee, they were welcome to at that point. Mayor Partin asked Ms. Corder if anyone had contacted her regarding speaking at the Public Hearing. Ms. Corder stated that no one had called. No one offered any public testimony or comment.

Close Hearing

Mayor Partin closed the public hearing noting that no public comment was received.

The Council Meeting immediately followed the Public Hearing at 5:05 p.m. via Zoom. Those present included Mayor Elise Partin and Council Members Ann Bailey-Robinson, Phil Carter, Tim James and James Jenkins. City Manager Tracy Hegler, Assistant City Manager Jim Crosland, Municipal Clerk Mendy Corder, Planning Director Carroll Williamson, IT Director Jamie Beckham and City Attorney Danny Crowe were also in attendance. Mayor Partin asked if members of the press and the public were duly notified of the meeting in accordance with the FOIA. Ms. Corder confirmed they were notified.

Mayor Partin stated that the public was provided a call in number to be able to follow all of the City business as normal. She asked any caller to mute their audio so there would not be any feedback. She stated that the meeting organizer was also able to mute calls. Mayor Partin stated that the public could speak on any item on the agenda if they prearranged speaking with the City's Municipal Clerk.

Call to Order

Mayor Partin called the meeting to order and Council Member Jenkins gave the invocation. Mayor Partin led the assembly in the Pledge of Allegiance.

Public Comment Regarding Items on the Agenda

No one signed up for Public Comment.

Presentations

A. Presentation of the Midlands Regional Competiveness Report by Mr. Will Schenk

Mr. Schenk stated that EngenuitySC's Midlands Regional Competitiveness Report was an in-depth document that highlights areas in which Columbia and the surrounding municipalities are thriving and where there is room to improve in comparison to similar Southeastern cities. He stated that the goal was to help the Midlands be the best area it could be; an awesome place to visit, live, learn, work and play. The report considers five (5) indicators of competitive communities: 1) talent (is the Midlands attracting and retaining a smart, skilled workforce?), 2) entrepreneurial and business environment (is it easy to do business in the Midlands? Are startups supported and fostered?), 3) innovative capacity (how does the Midlands support and develop new technology and products?), 4) industry clusters (what industries bring in jobs?) 5) livability (is the Midlands a dynamic live, learn, work and play environment?).

Mr. Schenk stated that in the report the Midlands was being compared to nine (9) Southeastern cities with a similar Metropolitan Statistical Area (MSA) which means they have comparable populations and economic landscapes as well as factors like major universities and similar technological strengths. For example, places like Knoxville, Tallahassee, Winston-Salem and Greenville-Anderson-Mauldin. He stated that according to the report the "aspirational MSA" the Midlands should strive to be like was Raleigh, N.C. Mr. Schenk stated that the number for each indicator, like entrepreneurial and business environment was 116, shows how each MSA compared to the national average. Therefore an index of 116 was 16% better than the U.S. average. The Midlands maintained or increased its rankings in 4 out of 5 indicators since last year's rankings. The Midlands only decreased in one (1) area, talent. Mr. Schenk stated that since the 2017 report, the Midlands had seen substantial increases in the proportion of business services employment (i.e. accounting, legal, etc.) which was an indicator of a

healthy business environment. The Midlands ranked third for the livability factor of vitality, defined as the percentage of the population aged 15-44 years old.

Mr. Schenk stated that the Midlands improved the most in the entrepreneurial and business environment category, the indicator that had most steadily improved since the reports started in 2014. He stated that score indicated that the Midlands was a great area for which to start a new business venture. He stated that the University of South Carolina was producing a significant talent pool. The Darla Moore School of Business's most recent graduating class was its largest (1086 undergrads); had its highest job placement rate (84%); and received the highest average starting salaries to date (\$57,837).

Mayor Partin thanked Mr. Schenk for reviewing the report with Council and stated that the Midlands Regional Competiveness Report was amazing. She stated that she hoped it motivated everyone to think of ways that the Midlands could reach the goal of being one of the most competitive regions in the United States. Mr. Schenk thanked Mayor Partin for being gracious enough to serve her time on EngenuitySC's board.

Resolutions and Ordinances

A. Approval of Resolution Supporting the City's Safety Policy Statement

Mayor Partin stated that the Resolution supporting the City's safety policy statement was required to be updated any time there was a new member of Council. Ms. Hegler stated that that requirement was pretty standard with most insurance companies. Council Member Jenkins made a motion to approve the Resolution. Council Member Bailey-Robinson seconded the motion. Council Member James stated that the date on the Resolution needed to be corrected to reflect the October 21, 2020 Council Meeting date. Ms. Corder stated she would correct the date. Mayor Partin called the question which was unanimously approved by roll call vote.

B. Discussion and Approval of Emergency Ordinance 2020-34 Amending Sec. 2-225 of the City Code Concerning Attendance of Volunteer Members of City Boards, Commissions and Committees – Second Reading

Ms. Hegler stated that the Ordinance in the agenda packet was slightly different than the Ordinance that was approved at First Reading. She stated that there was a clerical error in the First Reading Ordinance. She stated that the change was that instead of four (4) out of twelve meetings staff wanted to make the parameter 1/3 out of all meetings in a 12 month period.

Council Member James made a motion to proceed with what Ms. Hegler stated was staff's intent. Council Member Jenkins seconded the motion. Ms. Hegler stated that a motion needed to be made to approve the amended version of the Ordinance then a motion would need to be made to adopt it. Council Member Carter made a

motion to amend Ordinance 2020-34 to conform with the version contained in the agenda packet. Council Member Bailey-Robinson seconded the motion. Mayor Partin asked Council Members James and Jenkins if they were good with the amended motion. They stated they were. Mayor Partin called the question which was unanimously approved by roll call vote. Council Member Carter made a motion to approve Ordinance 2020-34 as amended. Council Member Bailey-Robinson seconded the motion which was unanimously approved by roll call vote.

C. Discussion and Approval of Ordinance 2020-35 Amending the City Business License Ordinance to Provide a Specific License Tax for Certain Special Event Promoters – First Reading

Ms. Hegler stated that the City's Business License Ordinance had a tax for special events, but it did not reflect the wide range of special events that were held in the City. She stated that the current business license tax had a tax for special events, but it was designed more for large events that generate significant revenue or events that are held for more than one day. She stated that the amendment to the Ordinance would more appropriately license smaller events in the City that do not generate as much revenue as the larger events. She stated that staff had been requested before to consider adding other parameters for smaller scale events. She stated that only the special events promoter would be required to obtain a business license for all events; no additional business license would be required for vendors at the event. Ms. Hegler stated that hospitality tax would still be required to be collected by all food and beverage vendors during an event.

Council Member Bailey-Robinson made a motion to approve the amendment. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote.

Discussion Items

A. Discussion and Possible Action of Proposed Lexington County Stormwater Utility Fee

Ms. Hegler stated that Council had received a number of emails from Lexington County regarding a stormwater utility fee which included a fact sheet about what was being proposed. She stated that Lexington County had numerous stormwater management issues throughout the County. They have estimated the costs to be \$114,000,000 to repair the various issues and this estimate is growing \$3,000,000 annually. She stated that that includes County and state right-of-ways. Ms. Hegler stated that the state was not always able to address the stormwater runoff issues so the County took on the challenge of looking to propose a way to address the issues. She stated that there were stormwater fees in neighboring counties and cities. The City of Columbia and Richland County both have stormwater fees but currently there is not a funding source for Lexington County to address those issues.

Ms. Hegler stated that a couple of years ago the County created a framework group that consisted of staff from a number of municipalities in Lexington County. She stated they also have a consultant assisting them with researching the feasibility of the fee and the program. She stated that if the fee passed the County's goal would be to have it on the October 2021 property bill. She stated that the fee would be accessed on all parcels except for roads and would be based on impermeable surface. The County has an equation based on an equivalent residential unit and predict that the average home would pay \$6.50 monthly based on that impermeable surface equation. Ms. Hegler stated that the County predicts that the fees would generate an annual budget of ten to fourteen million dollars.

Ms. Hegler stated that the County had asked each municipality to send in a list of projects. However the County realizes that the stormwater fees would not cover all the projects so they would have to get creative in how they fund the projects and bond them. She stated that staff had asked for a prioritization of the projects but had not received it yet. She stated that the County asked for staff to discuss with Council the City's willingness to opt into the program or to decline to be a part of the utility stormwater fee.

Council Member Jenkins asked if Council would be receiving any more information from the County before they were expected to take a vote. He stated that November 6 was a short timeframe. Mayor Partin agreed that it was a short timeframe. She stated that she was supportive of any solution that helped solve the City's storm drainage issues. She stated that the City had been very up front with its partners at the county, state and federal level in communicating that the City was happy to coordinate the solution to this issue however the City is the lowest funded entity and the lowest taxing entity and does not have the funding mechanism for the solution. Mayor Partin stated that she appreciated that the County was trying to work on a solution. She stated that there were still a lot of unknowns. She stated that Council could certainly say that they were supportive in the County's efforts to find a solution but more details are needed.

Council Member Bailey-Robinson stated that details and being fully informed on how the County was prioritizing the projects was needed before the City could commit to anything. She stated that Council's constituents would ask them for the same amount of details and information. Council Member Carter stated that Council did not have quite enough information to agree or disagree with moving forward. He stated that he agreed with Mayor Partin in applauding the County's efforts but more data was needed. Council Member James stated that he too applaud the County for trying to determine a way to mitigate and minimize and possibly even eradicate a problem that needs to be addressed. He stated that a little more information was needed before Council could make such a big decision on spending the City of Cayce's taxpayer's money. Council Member James stated that he was sure the County would understand the need for more information and more importantly Council was not saying no just that they would like to have more information. He asked if the November 6 date that was

mentioned was a stop date. Ms. Hegler stated that she understood that date to be the County's hard line on receiving responses from all the municipalities. She stated that the County intends to take an Ordinance to County Council after the November 6 meeting. She stated that the County's Ordinances need three (3) readings before passing. She stated that they were working to get in a position where they can work with their auditor to get the information on a tax bill so it is ready to be published for October 2021.

Mr. Crowe stated that based on the County's request it would be best for Council to make a motion so Ms. Hegler could relay that information back to the County. Council Member Carter stated that he was making a motion in response to Lexington County's request to know the City's intent to participate in the stormwater utility fee. He moved that Council authorize the City Manager to relay that Council felt that there was merit to a stormwater solution to address historical flooding issues caused by stormwater runoff in the City but before the City could formally commit to an intent to participate Council would need to review more details about stormwater project prioritization and review the County's proposed Ordinances. Council Member Jenkins seconded the motion. Council Member Bailey-Robinson asked what was already in place regarding flooding issues. Mayor Partin stated that the City funded a study that American Engineering completed for one of the water basins. Mayor Partin stated that Senator Nikki Setzler was very helpful in working with the City to get the SC Department of Transportation's support since there are various layers responsible for the water runoff and storm drainage issues that the City was having. She stated that the City had also received some grants. Mayor Partin stated that the City had been working on a number of things in conjunction with partners but all the partners need to step up.

Ms. Hegler stated that the County's response to stormwater management was to use a small amount of their general fund to try to address the greatest complaints. She stated that the City's relationship with the County in terms of anything related to stormwater or roads was through an agreement that the City has with the County that dates back to the 1970's where the County maintains roads that come into the county system which all of the City's new roads do. She stated that a lot of the issues on roads are on state roads that the state has not historically addressed. Mayor Partin called the question which was unanimously approved by roll call vote.

B. Ratification and Approval of City Manager's Authorization of Contingency Change Order for Riverwalk Phase 2 Boardwalk Repair

Ms. Hegler stated that Council's approval and ratification was needed for the City Manager's authorization of a contingency change order with 3D Dirtworks for additional concrete and rip rap to permanently stabilize the boardwalk and assist with leveling. City Administration requests that the Council approve and ratify the City Manager's authorization on October 19, 2020 to approve a change order in the amount of \$10,000 by 3D Earthworks for the Cayce Riverwalk Phase 2 Boardwalk Repair. City Council approved the original contract with 3D Dirtworks on July 29, 2020. This additional work

was for extra rip rap and concrete to be placed around the boardwalk footings and fill large gaps where boulders had to be removed. This change order amount authorized by the City Manager for this work fell within the original amount of 20% contingency funding provided by Council. The City Manager's authorization for this change order was based on the interpretation that the intent of a prior change order approved by Council was to provide additional services within the amount of the original contingency, not necessarily from the contingency amount. A time exigency factor considered in the City Manager's authorization of this contingency was the City's interest in ensuring public safety by concluding the project's repairs as expeditiously as possible before the contractor moved on to non-City projects so as to reduce potential public safety hazards in the project area.

Council Member Jenkins made a motion to approve the \$10,000 that was spent on the project. Council Member Carter seconded the motion. Council Member Jenkins asked if that amount was enough to cover any possible future change orders since it was a safety issue. Ms. Hegler stated that the contractors were very close to completion of the project and the footings had already been poured. Mr. Crowe stated that it would be helpful if Council Member Jenkins would modify his motion to include the word ratify since the actions of the City Manager occurred in the past. Council Member Jenkins amended his previous motion to approve and ratify the City Manager authorizing the approval of the change order. Council Member Carter amended his second. Mayor Partin called the question which was unanimously approved by roll call vote.

C. Discussion and Approval to Convert all City Street Lights from High Intensity Discharge (HID) to Light Emitting Diode (LED)

Ms. Hegler stated that Council's approval was needed to authorize Dominion Energy to convert all street lighting in the City from HID (High Intensity Discharge) to LED (Light Emitting Diode). She stated that the LED lighting is clearer, brighter, programmable, and lasts longer than the HID systems. The monthly cost to operate is also lower. The lights, however, are more expensive to purchase, adding to the monthly operating cost. She stated that Dominion Energy had an incentive program for municipalities that included a ten-year contract with a five-year incentive package. The total current monthly cost for LED is \$12,698.67. The City currently pays \$10,475.46 per month for HID lighting. Dominion's incentive is a monthly reduction of \$2,957.26 which means the City will save \$744.05 per month off what was currently being payed, for the next five years. Ms. Hegler stated that after the five-year incentive program had expired under the ten-year contract, the City would be billed the new LED rate which was decreasing every year and should be below the standard current City HID rate. She stated that during the transition, the lighting systems around the City could be changed out to better illuminate the area and install uniformity.

Council Member Jenkins made a motion to authorize the City Manager to enter into an agreement with Dominion Energy to convert all the City's street lights to LED

and enter into the incentive program. Council Member Bailey-Robinson seconded the motion which was unanimously approved by roll call vote.

D. Discussion and Approval of Agreement with American Engineering and MR Systems for Upgrades to the City's Water Plant's Supervisor Control and Data Acquisition (SCADA) System

Ms. Hegler stated that the City's Water Treatment Plant (WTP) Controls are fully automated and because of its complexity, could not be manually operated. This makes the automated systems in place critical to the WTP being able to continuously and reliably transport, produce, and supply water to the City's finished water tanks for its customers. She stated that the WTP current control systems are 20 years old and need an upgrade to keep the plant operating as normal.

Ms. Hegler stated that the original Water Plant Supervisor Control and Data Acquisition (SCADA) system was installed in the 2000/2001 water plant upgrade. She stated that nearly all components were original and still in service since that start up. Over the course of twenty years, both the primary and backup computers, a couple of power supplies and a few input/output components had been replaced. Also the main Program Logic Controller (PLC) had to be "flashed" at least twice. The main PLC had failed twice, with the result being the water plant was shutdown until an outside vendor was able to make repairs. She stated that the electronic components were outdated by any standard, with replacement parts unavailable.

Ms. Hegler stated that the upgrade would replace the critical PLC's, input/output modules, new main/backup computers and power supplies at the water plant, and provide more reliability and dependable systems for continued plant operation. She stated that Council had previously discussed the upgrade during budget discussions. She stated that American Engineering and MR Systems would be coordinating the work. American Engineering designed the original WTP with these systems and has extensive knowledge for the inner-workings of the WTP. She stated that their experienced input on the new upgrades required is crucial to the success of the needed upgrades. The SCADA system is a complex system with specialty software which MR Systems has maintained for years. Their experience is also needed for successful and efficient upgrades.

Ms. Hegler stated that the proposals from MR Systems totaled \$687,124.00. The proposed work included quotes for PLC Replacements at the WTP and Raw Water Reservoir, Telemetry Upgrades in the water distribution systems (new PLC's at water tanks), and Software Upgrades. She stated that the agreement from American Engineering was for a lump sum fixed fee of \$59,000.00 with a section addressing any additional engineering services. In addition, American Engineering had recommended a contingency totaling \$65,000.00 so the total for the project would be \$811,124.00. She stated that the project needs to occur during the non-peak summer months to avoid peak water demand times of the summer. Ms. Hegler stated that staff was also requesting that

Council waive their formal and informal bid process to allow staff to work with American Engineering and MR Systems since they designed it originally and had the knowledge of where everything was. She stated attempting to use anyone else would be costly and extremely difficult.

Council Member Carter made a motion to authorize the City Manager to enter into a totality of contracts with MR Systems and American Engineering for the City's Water Plant's SCADA for a total of \$811,124.00 to be appropriated as described in the White Paper. Mayor Partin asked if the motion included waiving the informal and formal bid process. Council Member Carter stated that it did. Council Member Jenkins seconded the motion which was unanimously approved by a roll call vote.

Committee Matters

A. Committee Appointments and Reappointments

Cayce Historical Museum Commission – One (1) Position

Mayor Partin stated that the Historical Museum Commission had one (1) open position and the City had received a potential member application from Mr. David Brinkman. Mr. Brinkman attended the Museum Commission's October 7, 2020 meeting and the Commission voted unanimously to recommend him for appointment. Council Member Carter made a motion to appoint Mr. David Brinkman to the Museum Commission which would fill the one open position. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote.

Cayce Municipal Election Commission – One (1) Position

Mayor Partin stated that one of the members of the Municipal Election Commission could not serve during the November 3, 2020 election due to health reasons and the City had received a potential member application from Ms. Augusta Thompson. Council Member Carter made a motion to appoint Ms. Augusta Thompson to the Cayce Municipal Election Commission which would fill the one open position. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote.

City Manager's Report

Ms. Hegler stated that staff was working to reopen City buildings to the public. She stated that all safety precautions had been put into place to include social distancing, sanitizing and other procedures. She stated that staff missed their customers and citizens and would likely reopen buildings in the next couple of weeks. She stated that staff had been interviewing for the Administrative Coordinator position in the City Manager's Office and would likely make an offer in the next few days. She stated that staff was installing No Thru Truck signs on Axtell Drive and State Street.

Ms. Hegler stated that staff was excited to be meeting with representatives from the COLA Concert series being held at the Columbia Speedway in the City. She stated staff would work with them to ensure that all safety precautions were in place and that they were following the City's guidelines and the Governor's orders. She stated that the first events would likely be in mid-November.

Council Comments

Council Member Carter stated that what appeared to be crime watch signs had been installed in his neighborhood. He stated that he would like to know if it was a county or city initiative but the signs were so small that they were impossible to read from a vehicle. He stated that the signs were so small that he was concerned if they would be very effective. Ms. Hegler stated that Officer West had been working with a resident of Moss Creek to get a crime watch group started. Council Member Carter stated that the signs had been installed before Officer West started meeting with the resident requesting a crime watch group in the neighborhood. Ms. Hegler stated that staff would research it and follow up with Council Member Carter.

Executive Session

- A. Receipt of legal advice relating to claims and potential claims by and against the City and other matters covered by the attorney-client privilege
- B. Receipt of legal advice and discussion of negotiations incident to proposed contractual arrangements with Lexington County concerning inclusion of certain property in Joint County Industrial Park

Council Member Jenkins made a motion to move into Executive Session. Council Member Carter seconded the motion which was unanimously approved by roll call vote.

Reconvene

After the Executive Session was concluded, Council Member Jenkins made a motion to reconvene the Regular meeting. Council Member Bailey-Robinson seconded the motion which was unanimously approved by roll call vote. Mayor Partin announced that no vote was taken in Executive Session other than to adjourn and resume the Regular meeting.

Possible Actions by Council in follow up to Executive Session

No action was taken in follow up to Executive Session.

Adjourn

Council Member Jenkins made a motion to adjourn the meeting. Council Member Bailey-Robinson seconded the motion which was unanimously approved by roll call vote. There being no further business, the meeting adjourned at 6:29 p.m.

Elise Partin, Mayor

ATTEST:

Mendy Corder, CMC, Municipal Clerk



Mayor
Elise Partin

Mayor Pro-Tem
James E. Jenkins

Council Members
Ann Bailey-Robinson
Phil Carter
Tim James

City Manager
Tracy Hegler

Assistant City Manager
James E. Crosland

**City of Cayce
Special Council Meeting
November 2, 2020**

A Special Council Meeting was held this afternoon at 2:00 p.m. via Zoom video and conferencing software. Those present included Mayor Elise Partin and Council Members Ann Bailey-Robinson, Phil Carter, Tim James and James Jenkins. City Manager Tracy Hegler, Assistant City Manager Jim Crosland, Municipal Clerk Mendy Corder, Public Safety Director Byron Snellgrove, IT Director Jamie Beckham and City Attorney Danny Crowe were also in attendance.

Mayor Partin asked if members of the press and the public were duly notified of the meeting in accordance with the FOIA. Ms. Corder confirmed they were notified. Mayor Partin stated that the meeting was being recorded through Zoom. She stated that the public was provided a call in number to be able to follow all of the City business as normal. She asked any caller to mute their audio so there would not be any feedback. She stated that the meeting organizer was also able to mute calls. Mayor Partin stated that the public could speak on any item on the agenda if they prearranged speaking with the City's Municipal Clerk.

Call to Order

Mayor Partin called the meeting to order and Council Member Carter gave the invocation. Mayor Partin led the assembly in the Pledge of Allegiance.

Public Comment Regarding Items on the Agenda

No one signed up for Public Comment.

Ordinances

- A. Discussion and Approval of Ordinance 2020-36 Amending, Repealing, and Replacing Section 28-81 of the City Code Concerning Noise – First Reading

Ms. Hegler stated that the amendment to the City's noise Ordinance streamlines it and takes out a few inconsistencies that were in it. She stated that the amendments make it a much better tool for Public Safety Officers to enforce. She stated that the amendment includes language for commercial dumpster pickup and makes it very clear what time commercial dumpsters can be emptied. Ms. Hegler stated that the amendment also provides a waiver for certain situations where the sound technology was proven to be in place and the rare circumstances where that could be allowed. Council Member Jenkins made a motion to approve Ordinance 2020-36 on First Reading. Council Member Carter seconded the motion which was unanimously approved by roll call vote.

City Manager's Report

Ms. Hegler reminded Council that City Hall buildings were reopening to the public on November 4. She stated that every precaution was being taken to keep staff and customers safe and healthy.

Council Comments

There were no Council comments.

Executive Session

A. Receipt of legal advice relating to claims and potential claims by and against the City and other matters covered by the attorney-client privilege

There were no items to be discussed in Executive Session.

Adjourn

Council Member Jenkins made a motion to adjourn the meeting. Council Member James seconded the motion which was unanimously approved by roll call vote. There being no further business, the meeting adjourned at 2:07 p.m.

Elise Partin, Mayor

ATTEST:

Mendy Corder, CMC, Municipal Clerk

Memorandum

To: Mayor and Council

From: Tracy Hegler, City Manager
Carroll Williamson, Planning and Development Director

Date: November 6, 2020

Subject: Approval of an Ordinance to Amend the Business License Tax for Special Events to Create New Fees for Smaller Events - Second Reading

Issue

The City's Business License Ordinance has a tax for special events, but it does not reflect the wide range of special events that are held.

Discussion

The current business license tax has a tax for special events, but it designed more for large events that generate significant revenue or events that are held for more than one day. The new tax will be as follows:

One day:

On gross income up to \$2,000 -	\$50
On gross income between \$2,001 and \$10,000 -	\$100
On gross income over \$10,000:	
Minimum on first \$10,000 -	\$200
\$1,000, or fraction, over \$10,000 -	\$5.10

Two or more days:

Minimum on first \$2,000 -	\$200
\$1,000, or fraction, over \$2,000 -	\$5.10

This amendment will more appropriately license smaller events in the City that don't generate as much revenue as the larger events. For all special events, only the special events promoter will be required to obtain a business license; no additional business license will be required for vendors at the event.

Hospitality tax will still be required to be collected by all food and beverage vendors during an event.

Recommendation

Staff recommends Council approve the amendment to the Business License Ordinance to create new fees for smaller events.

STATE OF SOUTH CAROLINA)
)
COUNTY OF LEXINGTON)
)
CITY OF CAYCE)

ORDINANCE 2020-35
Amending the City Business License
Ordinance to Provide a Specific
Business License Tax for Certain
Special Events Promoters

WHEREAS, the Council has determined that is in the best interest of the City to amend the business license tax for special event promoters that better captures the range of different types of special events; and

WHEREAS, the Business License Ordinance currently taxes all special events the same, regardless of duration or amount of gross income generated,

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the City of Cayce, in Council, duly assembled, that the Class 8 Rates table and the descriptive listing of Class 8 Rates in the City Business License Ordinance, also designated as Article II ("Licenses") of Chapter 12 ("Businesses") of the City Code, are hereby amended in reference to promoters of Special Events to read as shown on the attached pages.

This Ordinance shall be effective from the date of second reading approval by Council.

DONE IN MEETING DULY ASSEMBLED, this _____ day of _____ 2020.

Elise Partin, Mayor

Attest:

Mendy Corder, CMC, Municipal Clerk

First Reading: _____

Second Reading and Adoption: _____

Approved as to form: _____
Danny C. Crowe, City Attorney

CLASS 8 RATES

Business Type	Class	INCOME: 0 - \$2,000 MINIMUM TAX	INCOME OVER \$2,000 Rate per Thousand or fraction thereof	
Contractor	800	\$30	\$1.30	Non-resident Rates Apply
8B railroad	805	\$410		
Taxi	806	\$30	\$1.30	Non-resident Rates Apply
Telephone	807	\$30	\$1.30	
Junk/scrap	810	\$60	\$2.50	Non-resident Rates Apply
Pawn	813	\$400	\$1.75	
Auto/motor	811	\$20	\$1.00	
Peddlers	814	\$135	\$3.10	Non-resident Rates Apply
Peddlers seasonal	815	\$20	\$3.10	Non-resident Rates Apply
Insurance	816			
Coin operated per machine	826	\$12.50		
Coin machine gross receipts	826	\$35	\$1.35	Non-resident Rates Apply
Amusement per machine	820	\$12.50		
Amusement gross receipts	820	\$35	\$1.35	Non-resident Rates Apply
Bingo	825	\$300	\$3.10	
Carnivals / circus	822	\$200	\$5.10	
Drinking place	812	\$265	\$5.60	
Special events 2 or more days	822	\$200	\$5.10	
Special events 1 day up to \$2K gross income	828	\$50		
Special events 1 day btwn \$2K and \$10K gross income	829	\$100		
Special events 1 day over \$10K gross income	830	\$200 (1 st \$10K)	\$5.10 (over \$10k)	
Pool hall	821	\$25	\$1.85	

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Each NAICS Number designates a separate sub-classification. The businesses in this section are treated

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Minimum on first \$2,000.00.....\$265.00 PLUS Per
 \$1,000, or fraction, over \$2,000.....\$5.60

License must be issued in the name of the individual who has been issued a State alcohol, beer or wine permit or license and will have actual control and management of the business.

822 NAICS 711310 711320 Special events promoter

822 Two or more days:

Minimum on first \$2,000...\$200
 \$1,000, or fraction, over \$2,000\$5.10

828 One day- On gross income up to \$2,000...\$50
 829 One day- On gross income between \$2,001 and \$10,000\$100
 830 One day- On gross income over \$10,000:
 Minimum on first \$10,000...\$200
 \$1,000, or fraction, over \$10,000... \$5.10

The exhibitors or participants in an event with a special events promoter will not be required to obtain a business license if the promoter has obtained one

711320 Special Events

Minimum on first \$2,000.....\$200.00 PLUS Per-
 \$1,000, or fraction, over \$2,000.....\$5.10

821 NAICS 713990 - Billiard or Pool Rooms. all types.....\$5.00 stamp/table PLUS
 Minimum on first \$2,000.....\$25.00 PLUS
 Per \$1,000, or fraction, over \$2,000.....\$1.85

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<p>STATE OF SOUTH CAROLINA) COUNTY OF LEXINGTON) CITY OF CAYCE)</p>	<p>ORDINANCE 2020-36 Amending, Repealing, and Replacing Section 28-81 of the City Code Concerning Noise</p>
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WHEREAS, the City Council, on the recommendation of City Administration, has determined that it is in the interest of the City and its citizens, inhabitants and businesses to revise and clarify the current provisions of the City Code concerning loud, excessive, and unnecessary noise,

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the City of Cayce, in Council, duly assembled, that Section 28-81 ("Unreasonable Noise Prohibited") of Article IV ("Offenses Against Public Peace") of Chapter 28 Offenses and Miscellaneous Provisions") of the City Code is hereby amended, repealed and replaced so as to provide as follows:

Section 28-81. - Prohibitions on Loud, Excessive and Unnecessary Noise

- (a) **It shall be unlawful for any person(s) to willfully make or continue, or cause to be made or continued, any loud, excessive, unnecessary, or unusual noise that disturbs the peace, safety and quiet of any area in the City or that causes discomfort to or endangers any other person. Such noise may include, but is not limited to, noises made by motor vehicles, motorboats, busses, motorcycles, mechanical devices, drills, pumps, electrical devices, electronic devices, loudspeakers, bells, whistles, human voices, animals, musical devices, or any other instrument that makes excessive noise, or the loading or unloading of any vehicle or containers, the demolition by explosives of any structure, or the opening and destruction of bales, boxes, or crates.**

- (b) **The time frame for lower tolerance of noise as loud, excessive, unnecessary or unusual, is from 10:00 pm until 7:00 am.**

- (c) **To determine whether a noise described above violates this section, the court, law enforcement officer, or other legal authority having jurisdiction shall consider:**
 - 1. **The time of day or night the noise is occurring;**
 - 2. **The reasonableness of the noise activity occurring and the expectation of individuals in proximity;**
 - 3. **The general characteristics of the location where the noise is occurring;**
 - 4. **The intensity of the noise; and**

5. Prior incidents or complaints from the general vicinity or location in question

(d) The complaint of one person, when combined with the complaint of a public safety officer, is prima facie evidence that noise regulated by this section disturbs or endangers the peace, safety or health of others, in violation of this section.

(e) The provisions of this section shall not apply to;

- 1. Noises from any authorized emergency vehicle;**
- 2. Noise from church bells or chimes;**
- 3. Noise resulting from parades (as defined in Article II of Chapter 36 of this Code) to the extent allowed under the terms of the permit issued by the public safety director; and**
- 4. Noise resulting from the discharge or shooting of fireworks as permitted by City Code section 20-47.**

(f) Notwithstanding the above, a limited waiver of the time period for lower tolerance for noise, as described in subsection (b), may be granted when a reputable person or organization can establish to the City Manager or his or her designee that the person or organization will utilize effective sound control technology such as a Line Array Sound System. A waiver request must be submitted to the City Manager at least 48 hours prior to the activity. With a waiver, the time period for lower tolerance of noise can be extended to 11:00 p.m.

This Ordinance shall become effective upon Council approval on second reading.

DONE IN MEETING DULY ASSEMBLED, this _____ day of _____ 2020.

Elise Partin, Mayor

Attest:

Mendy Corder, CMC, Municipal Clerk

First Reading: _____

Second Reading and Adoption: _____

Approved as to form: _____
Danny C. Crowe, City Attorney

Memorandum

To: Mayor and Council

From: Tracy Hegler, City Manager
Carroll Williamson, Planning and Development Director

Date: November 6, 2020

Subject: First Reading of an Ordinance to re-zone Property located on Slann Drive from PDD to RS-3

Issue

Council approval is needed for the first reading of an ordinance to re-zone property located at the on Slann Drive (TMS#004652-08-024) from PDD Planned Development District to RS-3 Single-Family Residential

Discussion

The applicant and the Planning Director wish to re-zone the property listed above from PDD to RS-3 to allow single-family residential use.

The property is currently zoned PDD, which requires a plan approved by City Council, to establish development regulations. The City has no approved plan on file. The PDD zoning seems to be a carryover from a prior, larger PDD that has long-since been rezoned.

RS-3 is the zoning district adjacent to this property to the west and to the north across Slann Drive. The surrounding neighborhood is single-family residential and the majority of the neighborhood to the west is zoned RS-3. Congaree Bluff subdivision to the south and east is zoned RS-4, a higher density single-family residential zoning district.

The parcel is 100 feet wide and 100 feet deep. It is not in a Special Flood Hazard Area and contains no jurisdictional wetlands. A fifteen (15) foot sewer easement runs along the southern portion of this property, roughly paralleling the rear property line.

The requested re-zoning is in compliance with the Zoning Ordinance and is permitted as a compatible zoning district according to the criteria of the Future Land Use Map.

The Planning Commission voted on the requested re-zoning from PDD to RS-3 at the Planning Commission meeting on October 19, 2020. The Planning Commission voted to recommend approval of the rezoning, 5-2. Comments the Planning Commission received during their

meeting generally centered on the flooding in the area and the stormwater runoff impact that development on this lot would have on surrounding properties

One Planning Commissioner who voted “no” looked beyond the zoning request and expressed concerns over the negative impact development of this property would have on existing stormwater drainage issues in the area.

Recommendation

The Planning Commission recommends Council approve First Reading of an Ordinance to re-zone a property located on Slann Drive (TMS#004652-08-024) from PDD to RS-3, 5-2.

STATE OF SOUTH CAROLINA)	ORDINANCE 2020-37
)	Amending Zoning Map and Rezoning
COUNTY OF LEXINGTON)	Property Located on Slann Drive (TMS
)	004652-08-024) from PDD to RS-3
CITY OF CAYCE)	

WHEREAS, the Owner/Applicant requested that the City of Cayce amend the Zoning Map to re-designate the property comprising and shown on Slann Drive (TMS 004652-08-024), now zoned Planned Development District (PDD) to Single Family Residential (RS-3), and

WHEREAS, the Planning Commission held a public hearing on this request to receive comments from the public and adjacent property owners, and

WHEREAS, the Planning Commission met on October 19, 2020, to review public comments and vote on recommending the rezoning request and, by count of 5 to 2, voted to recommend this change to the existing zoning,

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the City of Cayce, in Council, duly assembled, that the property hereinafter listed, and as shown on the attached sketch, is hereby rezoned and reclassified on the Zoning Map of the City of Cayce as RS-3, Single Family Residential:

Tax Map Number 004652-08-024
Slann Drive

This Ordinance shall be effective from the date of second reading approval by Council.

DONE IN MEETING DULY ASSEMBLED, this _____ day of _____ 2020.

Elise Partin, Mayor

Attest:

Mendy Corder, CMC, Municipal Clerk

First Reading: _____

Second Reading and Adoption: _____

Approved as to form: _____
Danny C. Crowe, City Attorney

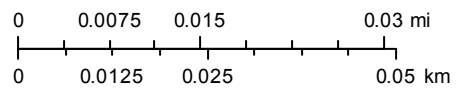


10/9/2020, 11:24:09 AM

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Address Points

- Existing
- To Be Placed
- Nonstandard



STATE OF SOUTH CAROLINA)	EMERGENCY ORDINANCE 2020-38
)	Amending Emergency Ordinance
COUNTY OF LEXINGTON)	2020-31 Concerning Electronic
)	Meetings and Related Measures for
CITY OF CAYCE)	City Boards and Commissions so as
)	to Extend the Ordinance Expiration
)	Date

WHEREAS, S.C. Code section 5-7-250(d) authorizes Council to adopt emergency ordinances (with certain limitations not applicable to this Ordinance) for a limited period of sixty days; and

WHEREAS, the current coronavirus pandemic has created an emergency for our City and our Nation, such that the Council, in the exercise of its statutory authority and in the public interest, enacted Emergency Ordinance 2020-08, on May 5, 2020, as an emergency ordinance to, among other things, authorize electronic meetings and related measures for City boards and commissions; and

WHEREAS, the Council subsequently amended Emergency Ordinance 2020-08 to extend its expiration date by Emergency Ordinance 2020-15 on June 11, 2020, by Emergency Ordinance 2020-26 on August 4, 2020, and again by Emergency Ordinance 2020-31 on September 16, 2020; and

WHEREAS, the Council now believes that, due to the continuation of the public health emergency presented by the pandemic, it is in the public interest to extend again the expiration date of the emergency ordinances previously adopted so that their provisions remain in force and effect for an additional emergency time period,

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the City of Cayce, in Council, duly assembled, as follows:

1. Emergency Ordinance 2020-31 is hereby amended to provide that it shall expire automatically on the sixty-first day following the date of this amending ordinance, which is the date of January 16, 2021, unless further amended.
2. Except as amended by this amending ordinance, all remaining provisions of Emergency Ordinance 2020-31, and its predecessor Emergency Ordinances 2020-08, 2020-15, and 2020-26 shall continue and remain in full force and effect.

This Ordinance, as an emergency ordinance, shall become effective immediately upon Council approval on one reading, and, as provided above, shall expire automatically on January 16, 2021, unless earlier amended, extended or repealed by action of Council.

DONE IN MEETING DULY ASSEMBLED, this _____ day of November 2020.

Elise Partin, Mayor

Attest:

Mendy Corder, CMC, Municipal Clerk

Reading and Adoption: _____

Approved as to form: _____
Danny C. Crowe, City Attorney

Memorandum

To: Mayor and Council

From: Tracy Hegler, City Manager
Jim Crosland, Assistant City Manager

Date: October 26, 2020

Subject: Bid Award –Utilities Equipment – Dump truck

Issue

The Utilities Department seeks approval for a bid award for the purchase of a new Dump Truck as included in the FY 2020-2021 budget.

Discussion

The FY 2020-2021 budget included an appropriation for a capital purchase of a new Dump Truck to replace the 1998 Chevrolet 6500 dump truck. The truck being replaced will be transferred to Public Works to assist Parks and Sanitation.

A Request for Bids was issued, which listed the desired truck specifications and was sent to various equipment dealers. Sealed bids were received and opened October 13, 2020. Staff reviewed each bid and compared them against the specifications to ensure responses were thorough.

The following bids were received, with Carolina International providing the lowest, most responsive bid:

Company	Quote	Chassis
Excel Truck Group	\$85,993	2021 Freightliner M2106
Carolina International	\$84,760	2020 International HV607
World Wide Equipment	\$88,030	2021 T270 Kenworth

Recommendation

Staff recommends that the bid be awarded to the lowest bidder, Carolina International, at \$84,760 for the 2020 International HV607 dump truck.



**APPROVED MINUTES
PLANNING COMMISSION
CAYCE CITY HALL
1800 12TH STREET, CAYCE SC
Monday, February 24, 2020
6:30 PM**

I. CALL TO ORDER

The meeting was called to order by Chair Ed Fuson. Members present were Maudra Brown, Chris Jordan, Robert Power, Chris Kueny, Joe Long and Stockton Wells. Staff present were Carroll Williamson and Monique Ocean.

II. APPROVAL OF MINUTES

Chris Kueny made a motion to approve the minutes of the January 27, 2020, meeting. Maudra Brown seconded the motion. All were in favor.

III. STATEMENT OF NOTIFICATION

Monique Ocean confirmed that the media and public were made aware of the public hearing.

IV. PUBLIC HEARING – Map Amendment PDD – 20- 01

A request by The Simpson Organization Cayce Development, LLLP for a zoning change from M-1 (Light Industrial) to a Planned Development District (PDD). The property is located at the southwest corner of Saxe Gotha Road and 12th Street Extension (TMS#006897-01-042).

a. Opening Statement

John Lansche and Stephen Overcash came before the Commission, as the attorney and architect for the applicants, to explain the proposed development. Mr. Lansche stated that planning for the development has been going on since 2016. Mr. Lansche stated the the process is designed to be a successful multi-use development. Mr. Lansche stated the plan is to have restaurants, retail, apartments and self-storage. Mr. Overcash stated the development would like to have as many uses as possible and the lifestyle storage is designed to look like an apartment building. Mr. Overcash presented examples of the lifestyle storage to show the different appearances. Carroll Williamson informed the Planning Commission that City Council is interested in the phasing timeline of the development and the appearance of the lifestyle storage. Mr. Lansche and Mr. Overcash informed the Planning Commission that it will be 16 – 18 months before any development on the property begins.

b. Public Testimony

There was no one present to speak for or against the map amendment.

c. Adjourn Hearing

Mr. Williamson explained that the Planned Development District is a stand-alone zoning. Mr. Williamson explained that the documents submitted to the Planning Commission including parking, setbacks, and uses would be included in the approval or denial recommendation to City Council. Mr. Williamson stated that the map amendment meets all Zoning Ordinance requirements needed for a Planned Development District. With no further discussion, the hearing was adjourned.

V. MOTION – Map Amendment PDD – 20- 01

Stockton Wells made a motion to recommend to Council for approval of the Planned Development District 20-01, as proposed. Maudra Brown seconded the motion. All were in favor.

VI. NEW BUSINES

Mr. Williamson informed the Planning Commission that the City has hired a consultant group to work on a housing study for the City. Mr. Williamson informed the Planning Commission about the upcoming public input session.

VII. ADJOURN

Maudra Brown made a motion to adjourn. Joe Long seconded the motion. All were in favor.

A quorum of Council may be present. No discussion or action on the part of Council will be taken.



**APPROVED MINUTES
PLANNING COMMISSION
Monday, June 15, 2020
6:30 PM**

**Cayce City Hall is currently closed to the public.
Please use the following method to attend the Public Hearing:
Telephone: 1 929-205-6099
Meeting ID: 609 379 1878
Password: 847410
caycesc.gov**

I. CALL TO ORDER

The meeting was called to order by Chair Ed Fuson. Members present were Robert Power, Joe Long, Chris Kueny, Stockton Wells and Maudra Brown. Chris Jordan was absent excused. Staff present were Monique Ocean and Carroll Williamson.

II. APPROVAL OF MINUTES

Maudra Brown made a motion to approve the minutes of the February 24, 2020, meeting. Joe Long seconded the motion. All were in favor.

III. STATEMENT OF NOTIFICATION

Monique Ocean confirmed that the media and public were made aware of the meeting.

IV. PUBLIC HEARINGS

1. Text Amendment TA001-20

A request, by Staff, to amend the **Zoning Ordinance Article 6 District Regulations** to add language concerning new regulations on uses in the I-77 Gateway Design Overlay District.

a. Opening Statement

Carroll Williamson came before the Board to discuss the text amendment. Mr. Williamson stated the proposed amendment is to ensure the I-77 Gateway Design Overlay District stays open to prime commercial development by prohibiting certain uses. Mr. Williamson stated the amendment differs from the current ordinance in that way. Mr. Williamson stated the proposed amendment has no effect on the previously approved Planned Development District (PDD) located within the I-77 Gateway Design Overlay District because an approved PDD is exempt from Ordinance requirements.

b. Public Testimony

There was no one present to speak for or against the text amendment.

c. Adjourn Public Hearing

With no further discussion, the public hearing was adjourned.

d. Motion – Text Amendment 001-20

Stockton Wells made a motion to recommend Text Amendment TA001-20 to Council for approval. Joe Long seconded the motion. All were in favor.

2. Text Amendment TA002-20

A request, by Staff, to amend the **Zoning Ordinance Article 6 District Regulations** to add language concerning new regulations on Infill Development.

a. Opening Statement

Carroll Williamson came before the Board to discuss the proposed Infill Development Ordinance amendment. Mr. Williamson stated the previous Infill Development Ordinance, as with any new ordinance, has gone through some testing to determine how well it works. Mr. Williamson stated the current ordinance requires a new home to have an exterior of non-vinyl siding when 50% percent of the homes in the survey area have exteriors other than vinyl siding. Mr. Williamson stated some neighborhoods are dominated by brick and the proposed amendment is an additional requirement used to keep new homes within the same characteristics. Mr. Williamson stated the amendment requires a certain portion of a new home to be brick when coming into a neighborhood where 75% or more of the homes are brick. Mr. Williamson stated the size of the survey area will remain the same as the current ordinance.

b. Public Testimony

There was no one present to speak for or against the text amendment.

c. Adjourn Public Hearing

With no further discussion, the Public Hearing was adjourned.

d. Motion – Text Amendment 002-20

Chris Kueny made a motion to recommend approval of Text Amendment TA001-02 to City Council. Maudra Brown seconded the motion. All were in favor.

V. NEW BUSINESS

a. Continuation of discussion on updates to the Comprehensive Plan

Gregory Sprouse and John Newman from the Central Midlands Council of Governments came before the Commission to discuss sections of the Comprehensive Plan update. Carroll Williamson informed the Board that the review for the Comprehensive Plan updates are coming to an end and the final meeting may be a Zoom Meeting.

VI. ADJOURNMENT

Chris Kueny made a motion to adjourn. Maudra Brown seconded the motion. All were in favor.

**A quorum of Council may be present.
No discussion or action on the part of Council will be taken.**



**APPROVED MINUTES
PLANNING COMMISSION
Monday, July 20, 2020
6:00 PM**

**Cayce City Hall is currently closed to the public.
Please use the following method to attend the Public Hearings:**

**Telephone: 1 929-205-6099
Meeting ID: 822 8445 5695
Password: 669413
caycesc.gov**

I. CALL TO ORDER

The meeting was called to order at 6:00 PM. Members present were Ed Fuson, Maudra Brown, Robert Power, Stockton Wells, Joe Long and Chris Kueny. Chris Jordan was absent. Staff present were Carroll Williamson and Monique Ocean.

II. APPROVAL OF MINUTES

Chris Kueny made a motion to approve the minutes of the June 15, 2020, meeting. Robert Power seconded the motion. All were in favor.

III. STATEMENT OF NOTIFICATION

Monique Ocean confirmed that the public has been made aware of the meeting.

IV. PUBLIC HEARINGS

1. Text Amendment TA003-20

A request, by Staff, to amend the Zoning Ordinance Article 7 Conditional Use and Special Exception Regulations to add language concerning new regulations on Townhouse Projects and Patio and Zero Lot Line Projects.

a. Opening Statement

Carroll Williamson came before the Commission to discuss the text amendment for adding language concerning new townhouse projects, patio homes and zero lot line projects. Mr. Williamson stated the housing study has shown there may be less demand for large single family homes. Mr. Williamson stated that townhomes and patio homes are already allowed as a conditional use or special exception but the text amendment will set up design standards for them. Mr. Williamson stated that a townhouse or patio home development would be exempt from infill development regulations because it would be a development in itself.

b. Public Testimony

There was no one present to speak for or against the text amendment.

c. Adjourn Public Hearing

With no further discussion, the public hearing was adjourned.

d. Motion

Joe Long made a motion to recommend the text amendment to Council for approval. Chris Kueny seconded the motion. All were in favor.

V. NEW BUSINESS

Mr. Williamson asked the Planning Commission to review the Housing Study and see how it incorporates into the Comprehensive Plan.

VI. ADJOURNMENT

Chris Kueny made a motion to adjourn. Maudra Brown seconded the motion. All were in favor.

**A quorum of Council may be present.
No discussion or action on the part of Council will be taken.**



**APPROVED MINUTES
ZONING BOARD OF APPEALS
CAYCE CITY HALL
1800 12TH STREET, CAYCE SC
Monday, February 24, 2020
6:00 PM**

I. CALL TO ORDER

The meeting was called to order at 6:00 pm. Members present were Robert McLeod, Bob McArver, Russ Vickery and Jason Simpson. Robin DePietro was absent excused. Staff present were Carroll Williamson and Monique Ocean.

II. APPROVAL OF MINUTES

Bob McArver made a motion to approve the minutes of the December 16, 2019, meeting. Jason Simpson seconded the motion. All were in favor.

III. NEW BUSINESS

- a. Nomination and election of Officers for 2020
All voted in favor of Robert McLeod serving and Chair and Jason Simpson serving as Vice-Chair for the 2020.
- b. Nomination and election of Monique Ocean as Secretary for 2020
All voted in favor of Monique Ocean serving as Secretary for 2020.
- c. Approval of meeting schedule for 2020
Jason Simpson made a motion to approve the meeting schedule for 2020. Russ Vickery seconded the motion. All were in favor.

IV. ADJOURNMENT

Russ Vickery made a motion to adjourn. Jason Simpson seconded the motion. All were in favor.

**A quorum of Council may be present.
No discussion or action on the part of Council will be taken.**



**APPROVED MINUTES
ZONING BOARD OF APPEALS
Monday, June 15, 2020
6:00 PM**

**Cayce City Hall is currently closed to the public.
Please use the following method to attend the Public Hearing:
Telephone: 1 929-205-6099
Meeting ID: 609 379 1878
Password: 847410
caycesc.gov**

I. CALL TO ORDER

The meeting was called to order by Chair Robert McLeod. Members present were Robin DiPietro, Russ Vickery, Jason Simpson, and Bob McArver. Staff present were Carroll Williamson and Monique Ocean.

II. APPROVAL OF MINUTES

Jason Simpson made a motion to approve the minutes from the February 24, 2020, meeting. Bob McArver seconded the motion. All were in favor.

III. STATEMENT OF NOTIFICATION

Monique Ocean confirmed that the media and public has been made aware of the meeting.

IV. PUBLIC HEARING

Variance Request VA001-20

A request, by the owner, for a variance from the **Zoning Ordinance Section 6.7 Table 3 Schedule of Lot Area, Setbacks by Zoning Districts** to reduce the required minimum lot width in the RS-3 Zoning District (60 ft.) by 1 foot. The property is located at 720 Oakland Avenue (TMS 004651-07-004).

a. Opening Statement

Mr. Daniel Gooch came before the Board as the applicant and owner of the property in reference to the variance request. Mr. Gooch stated he wishes to remove the existing structure on the property. Mr Gooch stated that he would like to divide the existing parcel into 2 parcels and construct a new home on each. Carroll Williamson came before the Board to explain some aspects of the Zoning Ordinance. Mr. Williamson stated the property is located in an RS-3 zoning district and newly created lots are required to be at minimum 60 feet wide. Mr. Williamson stated the applicant is requesting the variance because the existing lot is not wide enough to meet the requirements needed to create 2 lots. Mr. Gooch stated he would like to amend his original variance request and be permitted to reduce the width of each lot by 3 feet less than the requirement. Mr. Gooch stated he had the lot surveyed and it was smaller than originally thought.

b. Public Testimony

Four individuals spoke in favor of the variance request. There was no one present to speak against the request.

c. Adjourn Public Hearing

With no further discussion, the Hearing was adjourned.

V. MOTION – Variance Request 001-20

Jason Simpson made a motion to approve the variance to divide the parcels into equal parts, thus creating 2 lots that would each be 55 feet 10 inches in width. Bob McArver seconded the motion. All were in favor.

VI. NEW BUSINESS

There was no new business.

VII. ADJOURNMENT

Russ Vickery made a motion to adjourn. Bob McArver seconded the motion. All were in favor.

**A quorum of Council may be present.
No discussion or action on the part of Council will be taken.**



**APPROVED MINUTES
ZONING BOARD OF APPEALS
Monday, September 21, 2020
6:00 PM**

**Cayce City Hall is currently closed to the public.
Please use the following method to attend the Public Hearing:**

Telephone: 1 929-205-6099

Meeting ID: 813 0295 6506

Password: 257574

caycesc.gov

I. CALL TO ORDER

The meeting was called to order at 6:00 pm. Members present were Robert McLeod, Bob McArver, Robin DiPietro, and Russ Vickery. Jason Simpson was absent excused. Staff present were Carroll Williamson and Monique Ocean.

II. APPROVAL OF MINUTES

Robin DiPietro made a motion to approve the minutes of the June 15, 2020 meeting. Bob McArver seconded the motion. All were in favor.

III. STATEMENT OF NOTIFICATION

Monique Ocean confirmed that the media and public were made aware of the meeting.

IV. PUBLIC HEARING

Variance Request No. 002-20

A request, by the owner, for a variance from the *Zoning Ordinance Section 6.7 Table 3 (Schedule of Lot Area and Setbacks by Zoning Districts)* to reduce the required side yard setback in the RS-3 Zoning District (5 ft.) by 5 feet. The property is located at 1012 Lafayette Avenue (TMS 004650-06-013).

a. Opening Statement

Mr. Caulder stated he wishes to construct an attached 2 car carport that will be placed zero (0) feet away from the side property line. Mr. Caulder stated that placing the carport at the required side setback would not allow him to build the carport at the size he needs. Mr. Caulder stated he has one of the smallest lots in the Avenues. Mr. Caulder stated there is a brick wall between his lot and the neighbors and he would like to bring the carport directly up to the wall. Mr. Caulder stated the wall is on the property line and the neighbors who share the brick wall have no problem with the planned construction.

b. Public Testimony

Mr. Bucky Hudson of 1006 Lafayette Avenue and Mrs. Beth Watts of 1029 Lafayette Avenue came before the Board to speak in favor of the variance request. There was no one to speak against the request.

c. Adjourn Public Hearing

With no further discussion, the Public Hearing was adjourned.

V. MOTION – Variance Request 002-20

Russ Vickery made a motion to grant the variance. Bob McArver seconded the motion. All were in favor.

VI. NEW BUSINESS

There was no new business.

VII. ADJOURNMENT

Robert McLeod made a motion to adjourn. Bob McArver seconded the motion. All were in favor.

**A quorum of Council may be present.
No discussion or action on the part of Council will be taken.**

Cayce Museum Commission Meeting Minutes
7 October 2020

Members present: Alice Brooks, AG Dantzler, Dale Gaskins, Marion Hutson, Archie Moore, Mary Sharpe and Larry Whitener. Approved absences – Alice Brooks and Judy Corbitt.

Also Present: City Manager Tracy Hegler, Municipal Clerk Mendy Corder, Museum Curator Jerry Kirkland, Museum Assistant Andy Thomas, Leo Redmond, Modesta and David Brinkman

- I. Commission Chairman Dale Gaskins called the Meeting to order. The meeting was held on the City of Cayce council chambers to allow proper spacing and fresh air.
- II. Commissioner Dantzler offered the invocation.
- III. Commission Chairman Dale Gaskins introduced guests, Modesta and David Brinkman - SC historian and archeologist.
- IV. The minutes from the 4 March 2020, meeting was presented for review. Minor errors were found Ms. Helger's first name was misspelled and the fire truck is a 1936 not a 1955 as stated. Commissioner Sharpe moved to accept the minutes as amended and Commissioner Whitener seconded the motion and the motion carried by unanimous vote.
- V. Commission Chairman Dale Gaskins asked the City Manager to provide information about the impact of Covid 19 and the activities with the City of Cayce and the museum.
- VI. Ms. Hegler - City Manager of Cayce SC.
 - A. Ms. Hegler gave an update on the City. She stated that the FY20/21 budget was affected by the COVID pandemic. To balance the budget City staff cut 20% of the predicted revenues from business license fees and Accommodations Tax and Hospitality Tax revenues. She stated that hopefully a budget amendment can be made soon to introduce more funds to the budget.
 - B. Ms. Hegler stated that the Museum had a soft opening, it was not advertised.

- C. Ms. Hegler stated that City services were never cut during the pandemic but City staff was working on a 2 team alternate schedule (one team working from home, one team in the office) but all staff is back working at City Hall now.
- D. Ms. Hegler stated that the proposed outlet mall to be built at Hwy 77 & 12th Street Extension had changed to a mixed use development that will consist of a hotel, apartments, office space, restaurants and shops.
- E. Ms. Hegler stated that Lexington Two school District is building a performing arts center and a new district office on 12th Street Extension.

VII. Discussions on the reopening and operations of the Museum.

- A. Mr. Thomas asked Ms. Hegler when it could be advertised that the Museum was open. Ms. Hegler said once it had been open for a month or so then they could advertise it.
- B. Mr. Kirkland asked when people could start using the basement again for meetings. Ms. Hegler stated that as long as the state was under a State of Emergency no one could meet there.
- C. Mr. Gaskins asked Mr. Thomas and Mr. Kirkland felt safe with people touring the Museum. They both stated that they felt safe as long as no more than 6 people were allowed in.

VIII. Christmas

- A. The Commission discussed whether or not to hold Christmas Traditions. The majority felt that most people would not come to the event during a pandemic. Mr. Dantzler made a motion to not hold Christmas Traditions this year. Ms. Sharpe seconded the motion which passed unanimously.

B. Mr. Gaskins suggested decorating the Museum for Christmas and the front porch.

C. Ms. Hegler stated that the City was considering having a drive thru Christmas event at City Hall. She stated that the Woman's Club would hand out cookies and hot chocolate in front of the brick wall at Granby Gardens Park, Caroling groups would be located along the route around City Hall and the Museum Commission could be dressed in period attire and hand out hot cider in front of the Museum. She stated Santa could be in the RIO firetruck close to the City's official Christmas tree.

IX. Commission Chairman Gaskins introduced a guest and applicant for the vacant commission seat – Mr. David Brinkman.

- David Brinkman discussed his archaeology finds and the land he and his wife purchased in Riverland Park that is home to Fort Congaree II artifacts.

X. General discussion

- The Commission discussed Martin Marietta and suggested that the quarry was buying homes in Riverland Park so they would own that land that borders the quarry. Mr. Moore stated that Martin Marietta hired 2 companies to purchase the homes and put them in a holding company.
- Mr. Brinkman said he is contacted 3 to 4 times a year about purchasing his home in Riverland Park.
- Mr. Gaskins stated that the Museum Commission asked the former City Manager if they could meet with Martin Marietta staff to discuss preserving historically significant areas on the quarries land but was told no. He thinks the current City Manager may be more receptive.

- Mr. Gaskins stated that he would like to move the cemeteries on Martin Marietta's property to another location to preserve them.
- Mr. Gaskins stated he would like the Commission to put together a plan, with Cayce City Council's support, on how to approach the quarry. He suggested having the City's attorney review the plan. Mr. Moore made a motion for the Commission to create a plan to approach the quarry. Mr. Whitener seconded the motion which passed unanimously.

XI. Comments from Museum Staff

- Mr. Kirkland stated that he and Mr. Thomas got a lot of housekeeping items done while the Museum was closed to the public. He stated everything in the Museum was organized, boxed and labeled.
-
- Mr. Thomas invited the Commission to come by the Museum to see the new exhibit, The History of Cayce, SC in 50 Objects.
- Mr. Thomas stated that he had been in contact with teachers about bringing their students to the Museum.
- Mr. Thomas mentioned possibly holding a fundraiser to raise money for the Firehouse Exhibit.
- Mr. Thomas stated that he is working with the City's PR Consultant to create a membership program for the Museum.
- Mr. Thomas stated that he had sent potential sign designs for the Museum's outbuildings to the Commission and needed them to vote on whether or not to proceed with the signs.

- Mr. Thomas stated that the Commission needs to meet again regarding its Strategic Planning once everyone can meet in person again.

XII. New Business

- Vacant commission seat. Mr. and Mrs Brinkman were thanked for their participation and asked to leave to proceedings as he was one of two prospective candidates for the vacant commission seat. General discussion was held and Mr. Brinkman was selected as the best fit to our organization. A motion to accept the application of Mr. Brinkman was made by Commissioner Whitener and seconded by Commissioner Hutson - vote was taken and Mr. Brinkman won the vote unanimously.
- A motion to adjourn was made by Commissioner Dantzler and seconded by Commissioner Whitener – the meeting adjourned.

Many thanks to Ms. Mendy Corder for her assistance of the minutes.

All open positions will be advertised on the City's website and Facebook page.

COUNCIL ACTION REQUIRED

CAYCE HISTORICAL MUSEUM COMMISSION – TWO (2) POSITIONS

Mr. A.G. Dantzler's term on the Museum Commission expired in October and he would like to serve again. Mr. Dantzler has served on the Commission since 1998. His reappointment application is attached for Council's review. Mr. Archie Moore's term expired in October as well. He is the former Chairperson of the Commission and has served since 2008. His reappointment application is attached for Council's review.

PUBLIC SAFETY FOUNDATION – FOUR (4) POSITIONS

The Public Safety Foundation currently has four (4) open positions. The City has received potential member applications from Ms. April Blake, Ms. Regina Bush, Mr. Cecil Hash and Ms. Rebecca Lorick. All four attended the October Public Safety Foundation meeting either in person or virtually and the Foundation recommends them for appointment. Their applications are attached for Council's review.

NO COUNCIL ACTION REQUIRED

The following positions have been postponed by Council until receipt of potential member applications.

ACCOMMODATIONS TAX COMMITTEE – ONE (1) POSITION

The open position must be filled by someone from the motel industry in Cayce.

CAYCE HOUSING AUTHORITY – ONE (1) POSITION

Mr. Edward Landry no longer lives in the City. There are no recommendations at this time.

STANDARD TECHNICAL CODES BOARD OF APPEALS – TWO (2) POSITIONS

Members who serve on this Board must be either an Engineer, Contractor, Architect or Design Professional. There are no recommendations at this time.



CITY OF CAYCE POTENTIAL MEMBER APPLICATION

Name: Arthur G Dantzer
 Home Address: 1710 Dunbar Rd City, State, Zip Cayce, S.C. 29033
 Telephone: 803-315-5498 E-Mail: bgthruceplus@sc.rr.com
 Resident of Cayce: Yes No Number of Years: 60

Please indicate the Committee(s) for which you are applying:

- Accommodations Tax Committee Cayce Housing Authority Events Committee
 Consolidated Board of Appeals Municipal Election Comm Museum Commission
 Planning Commission Board of Zoning Appeals

Have you ever been convicted of a felony or misdemeanor other than a minor traffic violation?

Yes No If yes, specify below.

Work Address

Company: Retired Position: _____
 Address: _____ City, State, Zip _____
 Telephone: _____ E-Mail: _____

Work Experience: City of Cayce public safety 39 years
Cherokee Kenworth

Educational Background: 12th grade

Membership Information (Professional, Neighborhood and/or Civic Organizations):

FPINAA, S. CHIEF ASSOC, SCLERA, LCLERA, Cayce Masonic Lodge
 Volunteer Work: Jamil Temple

Hobbies: Gardening

Return to:

Mendy Corder, Municipal Clerk
 City of Cayce, PO Box 2004, Cayce, SC 29171-2004
 Telephone: 803-550-9557 ♦ Fax: 803-796-9072 ♦ Email: mcorder@caycesc.gov



CITY OF CAYCE
COMMITTEE MEMBER REAPPOINTMENT

APPLICATION

Name: ARCHIE G. MOORE
Home Address: 517 HOLLAND AVE City, State, Zip CAYCE, S.C. 29033
Telephone: 803-397-3846 E-Mail Address agmoore02@bellsouth.net
Resident of Cayce: Yes { No Number of Years 51

Please check the Committee for which you are applying for reappointment:

- { Accommodations Tax Committee { Beautification Board { Event Committee
- { Cayce Housing Authority Museum Commission { Planning Commission
- { Consolidated Board of Appeals { Board of Zoning Appeals

Have you ever been convicted of a felony or misdemeanor other than a minor traffic violation? Yes No If yes, specify below:

Work Address

Company: RETIRED Position _____
Address: _____
City, State, Zip _____ Telephone: _____
Fax: _____ E-Mail _____

Work Experience: 28 YEARS S.C. DEPT. OF PARKS, RECREATION & TOURISM
25+ YEARS LICENSED REALTOR

Educational Background: PALMER COLLEGE - ACCOUNTING MAJOR
ARCHITECTURAL/ENGINEERING - MIDLANDS TECH.

Membership Information (Professional, Neighborhood and/or Civic Organizations):

COLUMBIA CIVITAN CLUB PAST PRESIDENT, RIVER ALLIANCE BOARD

Volunteer Work: CIVITAN INTERNATIONAL, CAYCE MUSEUM

Hobbies: STUDY OF HISTORY, ARCHEOLOGY, WOOD WORKING
GENEALOGY, FISHING, CANOEING, HIKING, HORSEBACK RIDING.

Return to:
Mendy Corder, Municipal Clerk
City of Cayce, P.O. Box 2004, Cayce, SC 29171-2004

**CITY OF CAYCE
POTENTIAL COMMITTEE MEMBER APPLICATION**



Name: April Blake

Home Address: 932 Gabriel Road City, State, Zip Cayce, SC 29033

Telephone: 803-603-4621 E-Mail Address aprilcokerblake@gmail.com

Resident of Cayce: Yes No Number of Years 13

Please indicate the Committee(s) for which you are applying: PS FOUN

- Accommodations Tax Committee
- Beautification Board
- Event Committee
- Cayce Housing Authority
- Museum Commission
- Planning Commission
- Housing/Constr Board of Appeals
- Board of Zoning Appeals

Have you ever been convicted of a felony or misdemeanor other than a minor traffic violation? Yes No If yes, specify below.

Work Address

Company: BlueCross BlueShield of South Carolina Position Web content specialist

Address: _____

City, State, Zip Columbia, SC Telephone: _____

Fax: _____ E-Mail _____

Work Experience: Experienced PR specialist with a background in web content, media relations, copywriting, content management systems, and freelance journalist in the Southeast

Educational Background: Bachelor's degree in journalism from the University of South Carolina

Membership Information (Professional, Neighborhood and/or Civic Organizations):

Cayce Beautification Board 2008-2012

Volunteer Work: _____

Hobbies: Cooking and baking, writing, walking the dog, yoga

Return to:
Mendy Corder, Municipal Clerk
City of Cayce, P.O. Box 2004, Cayce, SC 29171-2004
Telephone: 803-550-9557 • Fax: 803-796-9072

CITY OF CAYCE PUBLIC SAFETY FOUNDATION APPOINTMENT APPLICATION

Name: Regina Lemmon Bush

Home Address: 1128 Congaree Bluff Ave City, State, Zip Cayce, SC 29033

Telephone: 843-408-3121 E-Mail Address lemmonly@gmail.com

Cell Phone: 843-408-3121

Resident of Cayce: Yes No Number of Years 3 years

Business Located in Cayce: Yes No Number of Years _____

Have you ever been convicted of a felony or misdemeanor other than a minor traffic violation? Yes No If yes, specify below:

Work Address

Company: West Coast University Position Dean

Address: 151 Innovation Drive

City, State, Zip Irvine, CA 92617 Telephone: 972-656-9225

Fax: _____ E-Mail rbush@westcoastuniversity.edu

Work Experience: My work experience is in higher education administration and health care education as a speech-language pathologist.

Educational Background: Bachelors (Columbia College), Master's and PhD (both from University of South Carolina)

Membership Information (Professional, Neighborhood and/or Civic Organizations):

Women's Club of Cayce, American Speech-Language Hearing Association, South Carolina Speech-Language Hearing Association

Volunteer Work: Board of Directors for SAFE Federal Credit Union, Women's Club of Cayce initiatives

Hobbies: Reading, bike riding and walking on the river walk

Return to:
Mendy Corder, Municipal Clerk
City of Cayce, P.O. Box 2004, Cayce, SC 29171-2004

CITY OF CAYCE
POTENTIAL COMMITTEE MEMBER APPLICATION



Name: Cecil 'C.J.' Hash

Home Address: 188 Eldon Drive City, State, Zip Cayce S.C. 29033

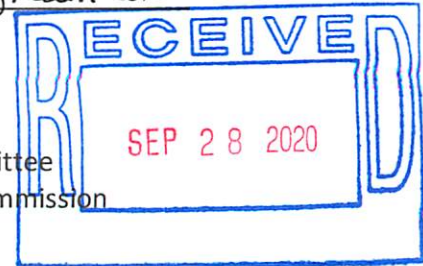
Telephone: 803-738-5859 E-Mail Address hash.cecil@gmail.com

Resident of Cayce: Yes No Number of Years 1 yr.

Please indicate the Committee(s) for which you are applying:

- Accommodations Tax Committee Beautification Board Event Committee
 Cayce Housing Authority Museum Commission Planning Commission
 Housing/Constr. Board of Appeals Board of Zoning Appeals

→ Public Safety Foundation - Cayce



Have you ever been convicted of a felony or misdemeanor other than a minor traffic violation? Yes No If yes, specify below.

N/A

Work Address

Company: LMG Holdings Position Contractor Acquisition Manager

Address: 136 McLeod Drive

City, State, Zip Columbia S.C. 29203 Telephone: 803 517 4540

Fax: 919-213-7977 E-Mail cecil.hash@lmgholdings.com

Work Experience: Prior Law Enforcement (TX) and prior military

Educational Background: Navarro College

Membership Information (Professional, Neighborhood and/or Civic Organizations):

Volunteer Work: March of Dimes, South Carolina State Guard

Hobbies: Fishing + Hunting, spending time with Family + Friends, Beach

Return to:
Mendy Corder, Municipal Clerk
City of Cayce, P.O. Box 2004, Cayce, SC 29171-2004
Telephone: 803-550-9557 • Fax: 803-796-9072



CITY OF CAYCE POTENTIAL MEMBER APPLICATION

Name: Rebecca Lorick

Home Address: 817 Poplar Street City, State, Zip: Cayce, SC 29033

Telephone: 410.662.2111 E-Mail: Lorick.reb@gmail.com or rebeccal@stsm.org

Resident of Cayce: Yes No Number of Years: < one year

Please indicate the Committee(s) for which you are applying:

- | | | |
|--|--|--|
| <input type="checkbox"/> Accommodations Tax Committee | <input type="checkbox"/> Cayce Housing Authority | <input type="checkbox"/> Events Committee |
| <input type="checkbox"/> Consolidated Board of Appeals | <input type="checkbox"/> Municipal Election Comm | <input type="checkbox"/> Museum Commission |
| <input type="checkbox"/> Planning Commission | <input type="checkbox"/> Board of Zoning Appeals | <input checked="" type="checkbox"/> Public Safety Foundation |

Have you ever been convicted of a felony or misdemeanor other than a minor traffic violation?

Yes No If yes, specify below.

Work Address

Company: Sexual Trauma Services of the Midlands Position: Executive Director

Address: 3830 Forest Drive, Suite 201 City, State, Zip Columbia, SC 29204

Telephone: 803.790.8208 E-Mail: rebeccal@stsm.org

Work Experience: Accomplished non-profit executive possessing 16+ years experience of proven leadership skills and the innate ability to strengthen and expand programming. Dedicated and determined to empowering individuals, particularly disadvantaged populations who have experienced trauma, homelessness, addictions, and social injustices. Details available at <https://www.linkedin.com/in/rebecca-lorick-710298157>.

Educational Background: Associate of Arts in Public Service, Criminal Justice; Bachelor of Arts, Sociology; Master of Public Administration

Membership Information (Professional, Neighborhood and/or Civic Organizations):
n/a. Moved to the area in November 2019.

Volunteer Work: Point in Time Homeless Count in South Carolina and Baltimore, MD. Immanuel Lutheran Church Soup Kitchen, Greenwood, SC. Food Bank, Greenwood, SC.

Hobbies: Reading, Audiobooks, Gardening, Hiking, Exercise.

Return to:
Mendy Corder, Municipal Clerk