

Cayce Historical Museum Commission October 6, 2021, Meeting Minutes

The October 6, 2021, meeting of the Cayce Historical Museum Commission (CHMC) was held in the Museum Conference Room. The meeting was convened at 5:05 by Commissioner Mary Sharpe. The following individuals attended the meeting:

Name	Status
Mary Sharpe	Commissioner
A.G. Dantzler	Commissioner
Marion Hutson	Commissioner
Charlita Earle	Commissioner
Pamela Sulton	Commissioner
Garrett Creasman	Commissioner
David Brinkman	Commissioner
James Stewart	Commissioner/Secretary
Leo Redmond	Ex-Officio Commissioner
Andy Thomas	Cayce Museum Office and Communications Associate
Archie Moore	Chairman (absent – excused)

ACTION ITEMS from the August Meeting:

Upcoming Events:

November 21, 2021 – Deadline for Museum Christmas Tree Decoration

April 28, 2022 – South Carolina Confederation of South Carolina Local Historical Societies Reception

Invocation: Commissioner Dantzler

September 1 Meeting Minutes:

Following a review of the minutes from the last meeting, Commissioner Hutson made a motion to accept them without correction. This motion was approved by the Commission.

OLD BUSINESS:

Commissioner Dantzler expressed concerns for public health and the Christmas Traditions event. His concerns were focused on the proper method for distributing food and drinks for the event.

Museum Staff Report

Mr. Thomas distributed the month's report and described his meeting with representative of the state's Welcome Center staff and invited the commissioners to the October 7th Museum presentation on historic brickmaking.

Mr. Thomas also sought guidance on how to pay for small expenses accrued during for the Christmas Traditions event. After discussion, Commissioner Creasman motioned that the city provide \$500 in petty cash for the event and additionally that receipts for reimbursement would be accepted up to two weeks after the event ended. This motion was seconded by Commissioner Dantzler and approved by the Commission.

New Business

Commissioner Stewart circulated a copy of an American Association of Museums Assessment sheet for the commission's consideration. The sheet will be useful in organizing strategic planning that we plan to take up in 2022. He asked that each commissioner complete the assessment and bring their results to the November 2021 meeting.

The state curation facility, currently operated by the University of South Carolina, has to be moved from its current location. Commissioner Stewart suggested that the Commission explore the possibility of bringing the facility to Cayce. The commissioners were supportive and suggested that he continue to gather information on the move.

With no additional items on the Agenda, Commissioner Sulton motioned to adjourn the meeting to continue preparations for the Docent Appreciation event immediately following. Commissioner Creasman seconded the motion, and the CHMC voted to adjourn the meeting at

5:50 PM.