



City of Cayce

Local Hospitality Tax Reporting Form

Mail Forms and Payments to Hospitality Tax, 1800 12TH Street Ext. PO Box 2004, Cayce, SC 29171
Direct questions to (803) 550-9520

D/B/A Business Name and Location

State Retail License No.

Tax Period

FEI or SS No.

Due on or Before

HOSPITALITY TAX COMPUTATION

1. Gross Sales: Prepared food and beverages	\$ _____
2. Hospitality Tax: Line 1 x 2% (.02)	\$ _____
3. Penalty on Delinquent returns: Line 2 x 5% (.05) x _____ number of months	\$ _____
4. Total Hospitality Tax Due (Add Lines 2 and 3)	\$ _____

**Enclose check made payable to the City of Cayce
Include your state retail license number and the period covered on the check.**

Per City of Cayce ordinance, a 2% Local Hospitality Tax on the gross proceeds from the sale of prepared meals and beverages must be remitted to the City. The taxes are due on or before the twentieth (20th) of the month following the close of the period. Please sign and date the return.

I hereby certify that all of the information state above is true and accurate to the best of my knowledge and belief.

Signature: _____

Date: _____

Print Name & Title _____

Telephone: _____